ePermit Navigation

Questions? Submit a ticket at https://support.qc.cuny.edu/support/home



Step 1: Log in to your CUNYfirst Account and go to Student Center:

Step 2: Click on Course Planning and Enrollment:

nt Center ∽			
Complete the FAFSA	Form	Profile	Tasks and Holds
		20	<u>.</u>
	Federal Student Aid		3 To Dos 1 Holds
Schedule Builder	Course Planning and Enrollment	DegreeWorks and FACTS	Financial Account
			III

Step 3: Click on ePermit tab on the left side: You will have two ways to apply; one via automatically fetching the equivalent course at host campus, and the other is by manually inputting the course information.

\leftarrow \odot \heartsuit	
Select a Value	
Tiew My Classes/Schedule	
Enrollment Appointments 2	
Q Class Search and Enroll	
E Browse Course Catalog	
ePermit	
Add ePermit with Equiv Courses	Option to add an ePermit by automatically fetching the equivalent course (Recommended
Add ePermit	Option to add an ePermit by manually entering the cours
My ePermits	Option to check the status of already
Course History	σασπητισα τογάσοιο
E View Grades	
Honors and Awards	
- Milestones	

Step 4: To find a course to take on ePermit with an equivalency to a Queens College course, first select Queens College (your Home College)

\leftarrow \odot \bigcirc	Q Search in Menu				
Select a Value					
View My Classes/Schedule	Eugenio Maria de Hostos Community College				
Enrollment Appointments 2	Fiorello H. LaGuardia Community College				
Q Class Search and Enroll	Graduate School of Public Health and Health Policy				
Erowse Course Catalog	Herbert H. Lehman College				
ePermit ^	Hunter College				
Add ePermit with Equiv Courses	John Jay College of Criminal Justice				
Add ePermit	Kingsborough Community College				
My ePermits	Macaulay Honors College at CUNY				
Course History	Medgar Evers College				
View Grades	New York City College of Technology				
Honors and Awards	Queens College				

Step 5: Search for the Queens College course (example: "ACCT 101")

< ⊢ । ⊙ , ♡	Q. Search in Menu
Browse Course Catalog	
Queens College Change	
Tiew My Classes/Schedule	Search for Courses ()
Enrollment Appointments (2)	Additional ways to search
Q Class Search and Enroll	> Recently Viewed
E Browse Course Catalog	
ePermit ~	
Course History	

Step 6: Click on the course:

\leftarrow O \heartsuit	Q Search i
Course Search Results	
∼ Number of Units	View Search Results
🗆 0 - 3 Units	1 result for keyword:"ACCT 101"
✓ Typically Offered	
□ Fall, Spring	ACCT 101 - Introduction to the Theory and Practice of Accounting I
∽ Grading Basis	3 units Typically Offered Fall, Spring
Graded	

Step 7: Click on the "fetch equivalent CUNY courses" option. The "View Classes" option will bring you to the course schedule available at Queens College.

← © ♡	Q	Search in Menu	Ø
Course Detail			
Queens College			
View My Classes/Schedule	ACCT 101	View Classes fetch equivalent CLINY course	
Enrollment Appointments	Introduction to the Theory and Practice of Accounting I		
Q Class Search and Enroll	Course Detail	Independente	
🛃 Browse Course Catalog	Units 3	.00	
ePermit ~	Grading	Sraded	
Browse Course Catalog ePermit ·	Course Component	ecture	
Course History	Campus	Queens College	
🕞 View Grades	Academic Group	livision of Social Sciences	
	Academic Organization	Accounting & Info Systems	
Honors and Awards	Enrollment Information		
🚔 Milestones	Typically Offered	all, Spring	
Advisors	Description		
View Transfer Credit Report	Fundamentals of accounting information, the foundation of the accounting system double-entry model, initial, adjusting, and closing entries are covered.	for recording assets, liability and equity transactions, financial statement principles, and the preparation and interpretation of basic financial statements. Struct	ture,

Step 8: Click on the host term of the college(s) that you want to apply to. You can also "View Class sections" to see the schedule available at the host school. Then click on "Request ePermit" and then "Apply for ePermit"

fetch equivalent CUNY courses				
Queens College ACCT 101 Introduction to the Theory and Practice of Accounting I	Close Apply for ePermit			

Equivalent Courses foun	d at other Institutions					32 row
Host Institution	Course		View Class sections	Host Term	Host Session	Request ePermit
Queensborough CC	BU 101 - Principles of Accounting I		View Class sections	•		No
Hunter College	ECO 27100 - Principles of Accounting 1	*** This course has not been scheduled.				
NYC College of Technology	AC 1010 - Prin Of Acctg 1	*** This course has not been scheduled.				
NYC College of Technology	ACC 1101 - Principles of Accounting I		View Class sections	•		No
City College	ECO 36000 - Principles of Accounting I	*** This course has not been scheduled.				
College of Staten Island	ACC 114 - Introduction to Accounting I		View Class sections	•		No
Kingsborough CC	ACC 1100 - Fundamentals of Accounting		View Class sections			No
LaGuardia CC	AMA 101 - Prin Of Accting 1	*** This course has not been scheduled.				
LaGuardia CC	AMA 102 - Prin Of Accting 2	*** This course has not been scheduled.				

Step 9: Review the permit application: The "Permit Type" is a required field- prior to submission, students should consult a departmental advisor and receive clarification as to the permit type. You can add multiple colleges on the application for each permit course. If the "Host Session" is not available for a school, then the host school is not open yet for request at that time and you can check with the host school when their permit portal will be available. You can also add any comments on this application that you feel is essential. Then click on the "Submit" button to finalize your request. To check the status of your ePermit application, click on "My ePermits" from Step 3.

					ePerm	nit page				
Email Address:		@	qmail.cuny.edu		Career		Underg	graduate		
Home College:	Queer	ns College			Progra	Program: Undergraduate				
Cum GPA:	3.806				Plan:					
*Permit Type:	Major	r Elective 🗸					Accou	Accounting BBA		
Term:	2024	Fall Term								
	2024				Permit	Status:				
Home Course:	ACC1 Accou	101 - Introductio	on to the Theory	and Practice	e of Create	d By:		10/31/24 10:13:05AM		
ePermit #:	1	Permit Metho	od: Manually		Last U	pdate:				
Search for Ho	me Course	_								
		·								
Subject: AC	CT Q	Catalog: 101	Q	ACCT 10	1 Introduu	ation to the	Theory and F	Practice of Accounting I		
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EF Q								< 1-1 o	1 🗸 > >	
*Host College	∗Host Career	Host Term	*Host Session	Subject		∗Catalog	Number	Description		
LaGuardia 🗸	Und 🗸	1252 Q	1 Q	BTA	Q	109	Q	BTA 109 - Principles of Accounting I Part I	+ -	•]
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